

JAWAHAR NAVODAYA VIDYALAYA::VELERU-521110, KRISHNA DISTRICT (A.P)

Subject: Tender for the supply of **STATIONERY** M.R. NO: _____ Dt. _____ for Rs. 100/-

1. Sealed Tender for supply of **STATIONERY** shown in the attached statement is invited by the undersigned. The Tender Schedules will be sold from 10.00 AM TO 04.00 P.M during working days from **17-09-2018 to 08--10-2018 up to 12-00 noon**. Last date for receipt of filled-in-tender schedules is **08-10-2018 by 4.00 PM along with samples**. The Tender schedule will be opened in the office of the Vidyalaya at 11.00 AM on **09-10-18** in the presence of the purchase Advisory Committee of JNV-Krishna and tenderers. The tenders will not be accepted without samples.
2. In case of tender form downloaded from the vidyalaya website cost of tender form of Rs.100/- is to be enclosed by way of separate DD along with sealed tender in addition to the EMD, failing which the tender will be cancelled / rejected.
3. The Tenders shall be submitted accordingly to the terms & conditions specified in paragraphs 2 to 25 unless specified otherwise in the tender, it shall be construed that the terms & Conditions stipulated hereunder have been agreed to. **Tenders submitted without latest VAT/GST registration Certificate and Latest Tax Assessment Copy will be rejected.**
4. **The General Order Suppliers or Commission Agents, and Middle man who do not store the articles for sale or intermediaries are not eligible to participate in bidding or tender.**
5. The rates should be including freight, excise duty, sales tax, VAT/GST any other taxes or imposition whatever livable in respect of the supplies. The Jawahar Navodaya Vidyalaya shall not be liable to pay any tax, freight etc. which has been expressly stipulated in the tender in the event of acceptance of tender.
6. There should not be any over writings or corrections in the tender. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature and date. In the absence of attested signature the tender is liable to be rejected.
7. The undersigned does not bind himself to accept the lowest Tender and reserves the right to accept the Tender in whole or in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
8. On acceptance of the Tender, it will become a contract and the contractor shall be bound by the terms and conditions of the tender.
9. A demand draft for **Rs.1,000/-** drawn on any Nationalized Bank payable at **HANUMAN JUNCTION** in favor of **"The Principal, Jawahar Navodaya Vidyalaya, Veleru"**, towards E.M.D. should be enclosed to the tender and the same will be returned to the unsuccessful tenderers. The successful tenderer is required to pay a further sum of **Rs.2000/- towards full amount of Security Deposit of Rs.3000/-**. **The Security Deposit will be forfeited in the event of failure to comply with the contract.**
10. If the contractor fails to supply the articles within the time stipulated, the undersigned shall be at liberty to purchase articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the Earnest Money/Security Deposit and in case any amount in excess of the Security Deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
11. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected, if the articles supplied are not according to approved samples or do not confirm to the specifications prescribed.
12. The rate quoted by the tenderer shall hold good from **09-10-2018 to 30-03-2019 / 30.04.2019**. No amendment in the rate will be accepted. Increase in the rates of Sales Tax or any other taxes during the period of execution of the contract will not be accepted and it should be borne by the tenderer.
13. The quantity of articles ordered should be delivered at vidyalaya at free of Transportation Cost **within stipulated time**.
14. The Vidyalaya shall retain the amount of Security Deposit till the completion of tender agreement as safeguard against any defect appearing in the articles supplied within this period. **The samples for items other than branded items should be supplied along with the tender.**
15. Tenders, which do not comply with the above conditions, are liable to be rejected.
16. No interest will be paid for Security Deposit during the period of Contract.
17. The Committee has the right to accept or reject the tender without assigning any reason.
18. The Vidyalaya Purchase Committee has the right to cancel any Tender at any time if the students are not satisfied with the quality of the material supplied by the supplier.
19. The tenderer should be enclosed a copy of main page (1st page) of bank pass book of firms/individual
20. The following documents should be enclosed along with the tender
Certificate of (A) **GST No. issued by Govt.Authoriyy** (B) **Registration Certificate** of business firm issued by competent authority (C) **Aadhar Card Copy** (D) **Pan Card Copy** and copy of (E) **Copy of Latest Income Tax Assessment Returns**.
21. If any item is offered by the Company on free of cost, the same should be supplied on free of cost.
22. Various scheme of discount and free items offered by the Manufacturer/Distributor has to be extended to the vidyalaya.
23. Any dispute in the process, would be subject to Jurisdiction of the court of Bapulapadu Mandal, Krishna Dist. A.P. only.
24. No rate will be accepted over and above the MRP, hence it may be ensure that rates quoted by firm should be below MRP.
25. Proprietor of the firm is only permitted to attend at the time of opening of tender, representatives are not permitted.

Accepted the above Terms and conditions.

Signature of the Tenderer: _____

Address of the Tenderer : _____

Date: _____

Stamp: _____

K.V. Subba Reddy
(K.V. SUBBA REDDY)
(PRINCIPAL)

TENDER FOR SUPPLY OF STATIONERY FOR THE YEAR 2018-19

FROM :

Date:

To
The Principal
Jawahar Navodaya Vidyalaya
VELERU - 521 110
KRISHNA, DISRICT (A.P.)

Sir,

SUB: Submission of Tender for the year 2018-19- Reg.

In response to your office advertisement dated 17-09-18 in Sakshi News paper, we hereby file the tender for supply of the following STATIONERY ITEMS to your vidyalaya for the year 2018-19 (i.e. 09-10-2018 to 31-03-2019 / 30-04-2019).

S.NO	NAME OF THE ITEM	UNIT	Rate per each (Inclusive of all Taxes)
1	Ruled paper (Full sheet) AP paper	1 REAM	
2	Ruled paper (half sheet) AP paper	1 REAM	
3	A/4 Size graph paper	100 SHEETS BOOK	
4	B2B Copier A4 REAM - SIZE:210X297MM, GSM:70, NET WEIGHT:2.18 KG	01 REAM 500 SHEETS	
5	B2B Copier LEGAL REAM - SIZE:215X345MM, GSM:70 NET WEIGHT:2.6 KG	01 REAM 500 SHEETS	
6	Kores Dustless Chalk box (Colour)	01 BOX	
7	Kores Dustless Chalk box (White)	01 BOX	

I will supply the good quality of the above items as per the requirement of your office. A Demand Draft No _____ date _____ for Rs.1000/- towards E.M.D is herewith enclosed.

SIGNATURE OF THE TENDERER
ADDRESS: